

The Council's Forward Plan

SOUTHAMPTON CITY COUNCIL

Forward Plan

Executive Decisions from 17 April 2018

The Forward Plan contains a forecast of Executive Decisions to be taken. Decisions in this plan may be taken by:

- **Council**
- **Cabinet**
- Leader of the Council – Councillor Letts
- Cabinet Member for Children's Social Care – Councillor Jordan
- Cabinet Member for Communities, Culture and Leisure – Councillor Kaur
- Cabinet Member for Education and Skills – Councillor Paffey
- Cabinet Member for Environment and Transport - Councillor Rayment
- Cabinet Member for Finance – Councillor Chaloner
- Cabinet Member for Health and Community Safety – Councillor Shields
- Cabinet Member for Housing and Adult Care – Councillor Payne
- Cabinet Member for Sustainable Living– Councillor Hammond
- **Officer Key Decisions**

This Plan constitutes 28 day notice as required by virtue of Regulations 5(2) and 9(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Items marked * on the Plan may in whole or part be held in private for one or more of the reasons set out in Paragraph 10.4 of the Council's Access to Information Rules.

CATEGORY		CONDITION
1.	Information relating to any individual.	This means any individual person and relates back to the Data Protection Act 1998 (DPA).
2.	Information which is likely to reveal the identity of an individual.	This again relates back to DPA.
3.	Information relating to the financial or business affairs of any particular person (including the Authority holding that information).	Includes information relating to the Authority's own financial or business affairs. It does not include information which is required to be registered under the Companies Act 1985, the Friendly Society Acts 1974 and 1992, the Industrial and Provident Societies Acts 1965-1978, the Building Societies Act 1986 or the Charities Act 1993 as such information will be in the public domain in any event. The "financial affairs or business affairs" include past, present and contemplated activities.
4.	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Authority or a Minister of the Crown and employees of, or office holders under, the Authority.	"Employee" means a person employed under a contract of service with the Council and would not therefore include a consultant or a temporary member of staff employed through an agency or a company. Information about such a person, however, may well be covered under the exemptions in paragraphs 1, 2 and 3 but it will depend on the individual matter.
		"Labour relations matter" means matters which may be the subject of a trade dispute within the meaning of Section 218(1) of the Trade Union and Labour Relations (Consolidation) Act 1992 or any dispute about such a trade dispute. This is therefore fairly narrow and does not appear to include normal staff negotiations which are not part of a dispute.

CATEGORY		CONDITION
5.	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.	
6.	Information which reveals that the Authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person, or (b) to make an order or direction under any enactment.	
7.	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime	
7(A)	Information which is subject to any obligation of confidentiality	
7(B)	Information which relates in any way to matters concerning national security	
7(C)	The deliberations of a Standards Committee or of a sub committee of the Standards Committee established under the provisions of Part 3 of the Local Government Act 2000 in reaching any finding on a matter referred under the provisions of Section 60(2) or (3), 64(2), 70(4) or (5) or 71(2) of that Act	

Report	Decision Expected	Portfolio
The proposed disposal of four sites to accelerate the provision of affordable homes in the city	20 March 2018	Leader's Portfolio
Solent Recreation Mitigation Strategy	20 March 2018	Leader's Portfolio
Development of an offer for children with disabilities	20 March 2018 21 March 2018	Children's Social Care Portfolio
Community Asset Transfer - Progress and Review	17 April 2018	Communities, Culture and Leisure Portfolio
Concessionary Fares Scheme 2018/19	20 March 2018	Environment and Transport Portfolio
Renewal of Glass Processing Contract for Southampton City Council and all authorities in Hampshire	17 April 2018	Environment and Transport Portfolio
Clean Bus Technology Fund	17 April 2018 16 May 2018	Environment and Transport Portfolio
Changes to Existing Revenue and Capital Budgets	20 March 2018	Finance Portfolio
Changes to Existing Revenue and Capital Budgets	17 April 2018	Finance Portfolio
Youth Justice Strategy 2017-20 update	20 March 2018 21 March 2018	Health and Community Safety Portfolio
Safe City Strategy 2017-2020 update	20 March 2018 21 March 2018	Health and Community Safety Portfolio
Kentish Road former respite care centre	17 April 2018	Housing and Adult Care Portfolio
Approval to Procure a Water Contract for City Council Buildings and Services	20 March 2018	Sustainable Living

LEADER OF THE COUNCIL

Title	The proposed disposal of four sites to accelerate the provision of affordable homes in the city
Details	To consider the report of the Leader of the Council seeking authorisation for the disposal of four sites to accelerate the provision of affordable homes in the city.
Decision Maker	Cabinet
Decision Expected	20 March 2018
Date Added to the Plan	7 February 2018
Main Consultees	Relevant cabinet member and officers in key departments
Consultation Method	Briefings, emails and meetings.
Head of Service	Head of Capital Assets
Author	Tina Dyer-Slade Tina.Dyer-Slade@southampton.gov.uk
Background Material Available	The proposed disposal of four sites to accelerate the provision of affordable homes in the city
Public Comments may be sent to	Tina Dyer-Slade tina.dyer-slade@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Solent Recreation Mitigation Strategy
Details	Consider report of Leader on applying the final Definitive Strategy in line with partners in the Partnership for Urban South Hampshire
Decision Maker	Cabinet
Decision Expected	20 March 2018
Date Added to the Plan	7 February 2018
Main Consultees	Relevant cabinet member and officers in key council departments
Consultation Method	Public consultation undertaken on the Definitive Strategy. Strategy approved by the Partnership for South Hampshire in December 2017.
Head of Service	Service Director, Growth
Author	Dawn Heppell Dawn.Heppell@southampton.gov.uk
Background Material Available	Solent Recreation Mitigation Strategy
Public Comments may be sent to	
Slippage/Variations/Reason for Withdrawal	
Updates	

CHILDREN'S SOCIAL CARE PORTFOLIO

Title	Development of an offer for children with disabilities
Details	Report of the Cabinet Member for Children's Social Care, proposing the implementation of a new eligibility criteria and short break offer for children with disabilities.
Decision Maker	Cabinet Council
Decision Expected	20 March 2018 21 March 2018
Date Added to the Plan	7 February 2018
Main Consultees	Formal consultation notified to members of the Parent Carer Forum, all SENCO leads in the 75 schools in Southampton , SEND charities and all members of the Buzz Network, which includes Jigsaw members
Consultation Method	A formal 12 week consultation has been undertaken. Councillor briefings Council Management meetings
Head of Service	Director Quality & Integration
Author	Sandra Jerrim Senior Commissioning Officer s.jerrim@nhs.net Tel: 023 8024 1326
Background Material Available	Development of an offer for children with disabilities
Public Comments may be sent to	Sandra Jerrim at Sandra.Jerrim@Southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

COMMUNITIES, CULTURE AND LEISURE PORTFOLIO

Title	Community Asset Transfer - Progress and Review
Details	Report of the Cabinet Member for Communities, Culture and Leisure outlining progress on implementing the Community Asset Transfer Programme including a recommendation to approve a community asset transfer policy.
Decision Maker	Cabinet
Decision Expected	17 April 2018
Date Added to the Plan	5 March 2018
Main Consultees	Legal Finance Capital Assets Team Strategy and Commissioning Board Democratic Services
Consultation Method	Meetings and emails with officers from relevant Departments, plus comments on draft report and appendices from relevant officers.
Head of Service	Service Director, Growth
Author	Vanessa Shahani vanessa.shahani@southampton.gov.uk Tel: 023 8083 2599
Background Material Available	Community Asset Transfer - Progress and Review
Public Comments may be sent to	cat@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

EDUCATION AND SKILLS PORTFOLIO

NO ITEMS ON THIS OCCASION

ENVIRONMENT AND TRANSPORT PORTFOLIO

Title	Concessionary Fares Scheme 2018/19
Details	To consider the report of the Cabinet Member for Environment and Transport detailing the final arrangements for the Concessionary Fare Scheme for 2018/19 including the rate at which bus operators will be reimbursed for concessionary pass travel.
Decision Maker	Cabinet
Decision Expected	20 March 2018
Date Added to the Plan	7 February 2018
Main Consultees	Bus companies, Cabinet member for Environment and Transport, Democratic Legal and Financial and Property Services
Consultation Method	Circulation of draft report seeking comment from relevant officers in Legal, Property, Democratic Services and Finance and via Emails to all bus companies that participate in the scheme.
Head of Service	Service Director, Growth
Author	Pete Boustred pete.boustred@southampton.gov.uk Tel: 023 8083 4743
Background Material Available	Concessionary Fares Scheme 2018/19
Public Comments may be sent to	Pete Boustred Email: pete.boustred@southampton.gov.uk Tel: 023 8083 4743
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Renewal of Glass Processing Contract for Southampton City Council and all authorities in Hampshire
Details	Report of the Cabinet Member for Environment and Transport to accept the outcome of the procurement process for a new glass processing contract. This contract will be for all authorities in Hampshire.
Decision Maker	Cabinet
Decision Expected	17 April 2018
Date Added to the Plan	5 March 2018
Main Consultees	Democratic services, Legal, Property Services and Finance
Consultation Method	Not required
Head of Service	Service Director, Transactions & Universal Services
Author	Gale Williams gale.williams@southampton.gov.uk Tel: 02380832536
Background Material Available	Renewal of Glass Processing Contract for Southampton City Council and all authorities in Hampshire
Public Comments may be sent to	Russell.turner@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Clean Bus Technology Fund
Details	Report of the Cabinet Member for Environment & Transport seeking approval for the funding granted from the Department for Transport.
Decision Maker	Cabinet Council
Decision Expected	17 April 2018 16 May 2018
Date Added to the Plan	5 March 2018
Main Consultees	Relevant Cabinet Member and Officers in key Council departments.
Consultation Method	Circulation of draft report and briefings.
Head of Service	Service Director, Growth
Author	David Garney David.Garney@southampton.gov.uk Tel: 023 8083 3657
Background Material Available	Clean Bus Technology Fund
Public Comments may be sent to	David Garney, Public Transport Officer
Slippage/Variations/Reason for Withdrawal	
Updates	

FINANCE PORTFOLIO

Title Changes to Existing Revenue and Capital Budgets

Details To consider the report of the Service Director Finance and Commercialisation and Cabinet Member for Finance (where relevant) detailing proposed changes to existing Revenue and Capital Budgets to incorporate changes to this and future years' budget.

This item is a standard item and will remain on the Forward Plan until required.

Decision Maker Cabinet

Decision Expected 20 March 2018

Date Added to the Plan 6 July 2016

Main Consultees

Consultation Method

Head of Service Service Director Intelligence, Insight & Communications

Author Sue Cuerden

sue.cuerden@southampton.gov.uk
Tel: 023 8083

Background Material Available

Public Comments may be sent to

Slippage/Variations/Reason for Withdrawal

Updates

Title Changes to Existing Revenue and Capital Budgets

Details To consider the report of the Service Director Finance and Commercialisation and Cabinet Member for Finance (where relevant) detailing proposed changes to existing Revenue and Capital Budgets to incorporate changes to this and future years' budget.

This item is a standard item and will remain on the Forward Plan until required.

Decision Maker Cabinet

Decision Expected 17 April 2018

Date Added to the Plan 1 December 2017

Main Consultees

Consultation Method

Head of Service Service Director Intelligence, Insight & Communications

Author Sue Cuerden

sue.cuerden@southampton.gov.uk
Tel: 023 8083

Background Material Available Changes to Existing Revenue and Capital Budgets

Public Comments may be sent to Sue.cuerden@southampton.gov.uk
Tel: 023 8083 4153

Slippage/Variations/Reason for Withdrawal

Updates

HEALTH AND COMMUNITY SAFETY PORTFOLIO

Title	Youth Justice Strategy 2017-20 update
Details	To consider the report of the Cabinet Member for Health and Community Safety seeking approval for an updated Youth Justice Strategy 2017-2020.
Decision Maker	Cabinet Council
Decision Expected	20 March 2018 21 March 2018
Date Added to the Plan	7 February 2018
Main Consultees	Youth Offending Service Management Board Safe City Partnership
Consultation Method	Meetings and emails with key partners.
Head of Service	Service Director, Children & Families
Author	Andrew Saunders, Jon Gardner, Jason Murphy, Felicity Ridgway Policy Manager andrew.saunders@southampton.gov.uk felicity.ridgway@southampton.gov.uk Tel: 023 8083 3925 Tel: 023 8083 3310
Background Material Available	Youth Justice Strategy 2017-20 update
Public Comments may be sent to	strategy.unit@southampton.gov.uk Intelligence insight and communication Civic Centre Southampton SO14 7LY
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Safe City Strategy 2017-2020 update
Details	To consider the report of the Cabinet Member for Health and Community Safety seeking approval for an updated and amended Safe City Strategy 2017-2020.
Decision Maker	Cabinet Council
Decision Expected	20 March 2018 21 March 2018
Date Added to the Plan	7 February 2018
Main Consultees	Residents (Community Safety Survey 2017) Hampshire Constabulary Youth Offending Service Probation Services Hampshire Fire and Rescue Legal Services Children and Families Service Integrated Commissioning Unit
Consultation Method	Community Safety Survey 2017 Meetings with key partners
Head of Service	Service Director, Transactions & Universal Services
Author	Felicity Ridgway Policy Manager felicity.ridgway@southampton.gov.uk Tel: 023 8083 3310
Background Material Available	Safe City Strategy 2017-2020 update
Public Comments may be sent to	strategy.unit@southampton.gov.uk Intelligence, Insight and Communications Team Civic Centre Southampton SO14 7LY

Slippage/Variations/Reason
for Withdrawal

Updates

HOUSING AND ADULT CARE PORTFOLIO

Title	Kentish Road former respite care centre
Details	To agree the principle of disposal of the site to a local community or voluntary organisation for the purpose of supporting vulnerable adults
Decision Maker	Cabinet
Decision Expected	17 April 2018
Date Added to the Plan	5 March 2018
Main Consultees	Relevant voluntary organisations Legal Capital Assets Team Finance Democratic Services
Consultation Method	Meetings Emails
Head of Service	Service Director, Housing, Adults & Communities
Author	Paul Juan paul.juan@southampton.gov.uk Tel: 02380832530
Background Material Available	Kentish Road former respite care centre
Public Comments may be sent to	paul.juan@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

SUSTAINABLE LIVING PORTFOLIO

Title	Approval to Procure a Water Contract for City Council Buildings and Services
Details	To consider the report of the Cabinet Member for Sustainable Living seeking authorisation to procure a contract for the supply of water and disposal of waste water for City Council Buildings and Services.
Decision Maker	Cabinet
Decision Expected	20 March 2018
Date Added to the Plan	7 February 2018
Main Consultees	City Council's Democratic, Legal, Capital Assets, Property Services, Senior Manager and Finance Service departments. Cabinet Member for Sustainable Living
Consultation Method	Mod Gov online consultation with key internal Southampton City Council staff
Head of Service	Service Director, Growth
Author	Jason Taylor jason.taylor@southampton.gov.uk
Background Material Available	Approval to Procure a Water Contract
Public Comments may be sent to	Jason Taylor, Energy Manager Southampton City Council Tel: 023 8083 2641 jason.taylor@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

OFFICER DECISIONS

NO ITEMS ON THIS OCCASION

